

AD/RR

5 May 1955

1

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Survey of Committees within Government

Enclosed is the information on the HHS Committee
requested in your memorandum of 3 May 1955 on above subject.

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5 May 1955

INFORMATION CONCERNING DEPARTMENTAL,
INTERDEPARTMENTAL AND PUBLIC ADVISORY COMMITTEES

NAME: National Intelligence Survey (NIS) Committee

1. Date Established: 13 December 1948
2. Method of Establishment: The NIS Committee was established pursuant to provision of the NIS Standard Instructions which were developed to implement paragraph 1.a of NSCID No. 3, 13 January 1948. The NIS Standard Instructions were approved by the IAC (Memo DCI to Exec. Sec'y., NSC, 13 December 1948), and by the NSC (Memo Actg. Exec. Sec'y., NSC to DCI, 28 December 1948).
3. Terms of Reference: The NIS Standard Instructions prescribe as follows with respect to the composition of the NIS Committee: "The NIS Committee consists of representatives of the Director of Central Intelligence and the Chiefs of the Intelligence Agencies of the Departments of State, the Army, the Navy, and the Air Force. The representative of the Director of Central Intelligence is ex officio Chairman of the Committee. It also includes an advisory member from the Joint Staff who shall be thoroughly familiar with the basic intelligence requirements of the Joint Chiefs of Staff (JCS), keep the JCS informed of the progress of the NIS Program and keep the NIS Committee informed of JCS requirements."

The functions of the NIS Committee are:

- a. Considers and recommends for IAC Agency approval over-all policies for NIS.
- b. Recommends to CIA measures necessary for the coordination of the NIS Program.
- c. Establishment of the production and maintenance schedule and the scope and treatment of each NIS to be produced, based on JCS requirements and priorities, in accordance with agency capabilities.

4. Membership

NIS Committee

	<u>Name</u>	<u>Representing</u>
25X1A9a		Chairman
		Vice Chairman
		CIA
		CIA
	Clinton, Daniel J., Member	State
	Kain, Ronald E., (Alt.)	State
	Smith, Richard B., Col., Member	Army
	Jacobson, James W., Maj., (Alt.)	Army
	Moore, H. C., Capt., USN, Member	Navy
	Hayden, H. E., Col., USMC, (Alt.)	Navy
	Bauman, James J., Col., Member	Air Force
	Ware, Samuel H., Maj. (Alt.)	Air Force

5. Standing or ad hoc, and if the latter, its reporting date:

Standing Committee.

6. Title of the Officer whom the Committee advises or to whom it reports:

An annual report on the MIS Program is submitted to the Director of Central Intelligence by the CIA Coordinator of the MIS Program, who serves as Chairman of the MIS Committee. Copies of this report are furnished to the Chiefs of the Intelligence Services of the IAC Agencies (State, Army, Navy, and Air Force).

7. Staff Arrangements:

The MIS Committee has no full-time secretarial employees. Minutes of the meetings are recorded by a full-time employee of CIA, who serves as Secretary to the Chairman.

8. Number of Meetings of the Committee itself January 1, 1954 - March 31, 1955:

The MIS Committee held 32 meetings from 1 January 1954 to 31 March 1955.

9. Subcommittees:

The MIS Committee has no standing subcommittees. Ad hoc subcommittees are set up from time to time to work on specific problems.

10. Comments: (Optional)

From its inception the MIS Committee has functioned smoothly, and with excellent cooperation from all member agencies. No change in its composition or operational methods can be envisioned which would be more effective in maintaining MIS control and coordination at the proper administrative level, and assure effectiveness of agency participation in the program.